



**BUCKHORN COMMUNITY CENTRE
TERMS & CONDITIONS FOOD
EXHIBITORS**

The Buckhorn Community Centre grants the Exhibitor the right to use exhibit space in the exhibition and to demonstrate his/her products on the following conditions:

1. The Exhibitor understands and agrees that by signing and returning this contract and receipt and processing of booth payment by May 15, 2011 a booth will be reserved for the Exhibitor's use.

2. Booth fees are \$57 & include tax. A refundable deposit of \$200 is also required to reserve your space, for a total owing of \$257.00. It is understood that if you cancel after June 16 or do not show up for the event, all money will be forfeited to the BCC. You will receive your deposit back if you attend. If you wish two booths you will only be required to put down the \$200 deposit. You may pay by cheque payable to Buckhorn Community Centre or there is also the option to pay by Visa or Mastercard.

3. The Exhibitor will hold the Buckhorn Community Centre (BCC), its officers, directors, employees and volunteers harmless for any and all damage, expense or liability or any injury or damage to any person, including the general public, the Exhibitor, its agents or employees or to the property of the Exhibitor out of the Exhibitor's participation in Fiesta Buckhorn (FB). **The Exhibitor agrees to provide the BCC with a certificate of insurance for a minimum of \$5,000,000.00 General Liability coverage inclusive of bodily injury and/or property damage for each occurrence. Buckhorn Community Centre must be named as additional insured. (This does not cost you any extra money, just contact your insurance agent for the certificate.)**

4. The BCC will provide 2 tables, cloths, one chair, and a taste token receptacle & small garbage receptacle. **Exhibitors must bring their own signage and Promotional handouts.**

5. An extension cord (minimum of 25 feet) is to be provided by Exhibitor if hydro is needed.

6. Coolers for ice are to be provided by Exhibitor. **Exhibitors are to comply with safe handling and storing of food according to guidelines of the Health Department.**

7. The Exhibitor retains 70 percent of taste token sales. The Exhibitor agrees to provide 30 percent of taste token sales to the Buckhorn Community Centre for its fund-raising efforts. In addition, any in-booth cash sales – promotional items, food, accessories – are also subject to the 30% commission to the Buckhorn Community Centre. Exhibitors are expected to provide event organizers with a summary of these sales and a cheque for 30% of sales at the time of check-out, or agree to the 30% to be taken from their final payout.

8. All booths to be set up by 11:30am Saturday, July 16, 2011. Take down, if required, will not start until the close of the show at 7:30 p.m. Exhibitors who run out of product prior to the end of the show agree not to shut their booths until the end of the show at 7:30 pm or \$50 will be deducted from your booth deposit.

9. By signing this contract The Exhibitor accepts all the above Terms, Conditions, Rules and Regulations

Signed: _____
EXHIBITOR

Date: _____

Signed: _____
DIRECTOR



Where volunteers make it happen!

1801 Lakehurst Rd, Buckhorn, ON
K0L 1J0 705 657 8833
info@buckhorncommunitycentre.com



Saturday, July 16, 2011
Noon – 7:30 pm
Registration

Business Name _____

Representative Name _____

Mailing Address _____

City _____ Postal Code _____ Phone _____

Email (please print clearly) _____

Website _____

How would you like communication about the event _____ email _____ phone (check one)

Booth size _____ 10 -12 foot _____ 16 foot

Total owing for a single booth is \$257.00. Double booth \$314.00 (2x\$57 + \$200 refundable deposit)

Booths are approximately 10 – 12 feet with limited 16 foot booths available. We have a limited number of tables available. Food Exhibitors will be given 2 tables and Alcohol Exhibitors will be given 1 table. If you require an extra table please make note of it on this form or bring your own. We do have card tables available if these could be of use to you.

Payment must accompany this application. Cancellations before June 16 will be subject to a \$57 cancellation fee: After June 16, no refunds will be given. Please make cheques payable to Buckhorn Community Centre, or provide Credit Card info

Visa _____ Expiry _____

Mastercard _____ Expiry _____

Please mail completed registrations & contracts along with cheque or Credit Card info to
Buckhorn Community Centre, P.O. Box 280, Buckhorn, ON. K0L 1J0
info@buckhorncommunitycentre.com – 705 657 8833

After your application has been processed you will receive a copy of the contract along with your receipt.